

**Critical Ecosystem Partnership Fund**

Eleventh Meeting of the Donor Council  
World Bank Headquarters, Washington, DC  
18 July 2007

**Provisional Agenda**

1. Welcome and introductions (Doc.CEPF/DC11/1)
2. Adoption of agenda (Doc.CEPF/DC11/2)
3. Adoption of minutes of the Ninth and Tenth meetings of the Donor Council (Doc.CEPF/DC11/3)
4. Follow up to decisions taken at the Ninth and Tenth meetings of the Donor Council (Doc.CEPF/DC11/4)\*
5. Report on progress by the Executive Director (Doc.CEPF/DC11/5)\*
6. CEPF Strategic Framework (Doc.CEPF/DC11/6)
7. CEPF Donor Council Terms of Reference (Doc.CEPF/DC11/7)
8. CEPF Working Group Terms of Reference (Doc.CEPF/DC11/8)
9. Revised CEPF Operational Manual (Doc.CEPF/DC11/9)
10. Setting Priorities for Future Investment (Doc.CEPF/DC11/10)
11. Time and place of the next meeting of the Donor Council
12. Other business

*\* For information only*

## **Critical Ecosystem Partnership Fund**

Eleventh Meeting of the Donor Council  
World Bank Headquarters, Washington, DC  
18 July 2007

### **Provisional Agenda – Annotated**

1. Welcome and introductions (Doc.CEPPF/DC11/1)
2. Adoption of agenda (Doc.CEPPF/DC11/2)
3. Adoption of minutes of the Ninth and Tenth meetings of the Donor Council (Doc.CEPPF/DC11/3)

***Recommended Action Item:** The Donor Council is asked to **adopt** the minutes of the Ninth and Tenth meetings of the Donor Council. The ninth meeting took place on 29 November 2005. A first draft of the minutes was distributed for CEPF Working Group input on 15 December 2005. A subsequent draft incorporating all comments received was distributed to the donor partners on 12 January 2006. The tenth meeting took place on 31 May 2007. A draft of the minutes was distributed to the Donor Council and Working Group on 13 June 2007.*

4. Follow up to decisions taken at the Ninth and Tenth meetings of the Donor Council (Doc.CEPPF/DC11/4)\*
5. Report on progress by the Executive Director (Doc.CEPPF/DC11/5)\*
6. CEPF Strategic Framework (Doc.CEPPF/DC11/6)

***Recommended Action Item:** The Donor Council is asked to **review and approve** the Strategic Framework, which sets out the vision and strategy for the CEPF global program during fiscal years 2008-2012. This final draft incorporates extensive input from the CEPF Working Group. Preliminary drafts of this framework were reviewed by the Working Group in March, May, and November 2006, and in February 2007.*

7. CEPF Donor Council Terms of Reference (Doc.CEPPF/DC11/7)

***Recommended Action Item:** The Donor Council is asked to **review and approve** the expanded Terms of Reference for the Donor Council, which provide for four additional duties and powers as follows:*

- j) *Reviewing and approving the selection of each Regional Implementation Team in accordance with the procedure established in the Operational Manual. In the event CI applies to become the Regional Implementation Team, the CI Donor Council member shall recuse him or her self from the selection process;*
- k) *Reviewing and approving proposed grants for award to CI under each approved Ecosystem Profile, if and when such application exceeds a total cost of \$20,000. In such cases, the CI Donor Council member shall recuse him or her self from the review and approval process;*
- l) *Reviewing and approving the terms of reference for a midterm evaluation, the external audit, and a CEPF program audit conducted by internal auditors or*

*consultants acceptable to the Donor Council, as well as any subsequent material changes to those terms of reference; and;*

- m) Approving the terms of reference for the CEPF Working Group and, whenever it deems necessary, delegating specific powers and duties to the CEPF Working Group.*

8. CEPF Working Group Terms of Reference (Doc.CEPF/DC11/8)

*Recommended Action Item: The Donor Council is asked to **review and approve** the expanded Terms of Reference for the Working Group, which provide for two new “Specific Tasks” as follows:*

*Select CEPF Regional Implementation Teams, to be approved by the Donor Council, in accordance with the procedure established in the CEPF Operational Manual. In the event CI applies to become a Regional Implementation Team, the CI representative on the Working Group shall recuse his or her self from such selection process.*

*By authority granted by the Donor Council, review and approve proposed grants for award to CI under each approved Ecosystem Profile, if and when such application exceeds a total cost of \$20,000. In such cases, the CI Working Group member shall recuse him or her self from the review and approval process.*

9. Revised CEPF Operational Manual (Doc.CEPF/DC11/9)

*Recommended Action Item: Certain sections of the Operational Manual are still under review and therefore this document has been delayed. In case this cannot be completed within a reasonable time frame before the meeting, CEPF will consider alternative options for its approval. If moved forward, the Donor Council is asked to **review and approve** the CEPF Operational Manual, which has been revised and expanded in line with the new Strategic Framework and to include other protocols and procedures discussed with the donor partners. This part of the agenda would focus on specific new pieces of the Operational Manual, including:*

*Conflict of Interest and CEPF Funding (OM 2.2). This statement details measures to be put in place for CEPF operations and decisionmaking that may present an actual or apparent conflict of interest. Among its provisions are that the Donor Council will approve the selection of all Regional Implementation Teams based on a recommendation of the Working Group, as detailed in the Terms of Reference and Selection Process for Regional Implementation Teams approved by the Donor Council in April 2007 (OM 4.2). The statement also includes that the Working Group will approve proposed grants above \$20,000 for award to CI - see agenda items 7 and 8.*

10. Selecting Priorities for Future Investment (Doc.CEPF/DC11/10)

*Recommended Action Item: The Donor Council is asked to **review and approve** the attached paper entitled “Setting Priorities for Future Investment.” The paper, which is based on a consensus of the CEPF Working Group, proposes an indicative list of hotspots for future CEPF investment and the first three new regions to subsequently begin profile preparation.*

11. Time and place of the next meeting of the Donor Council

12. Other business

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