

## **Health and Safety Plan**

**25 March 2022**

**CEPF Grant: LOI CEPF-112790**

### **Cambodian Rural Development Team**

**Project Title:** Strengthening the Capacity of Grassroots Community-based Organizations in Cambodia

**Project Location:** Boeng Char and O' Krieg Communes of Sambo District, Kratie Province  
Koh Preah Commune of Siembok District, Stung Treng Province

## **Grant Summary**

1. Grantee organization: Cambodian Rural Development Team (CRDT)
2. Grant title: Strengthening the Capacity of Grassroots Community-based Organizations in Cambodia
3. Grant number: LOI CEPF-112790
4. Grant amount (US dollars): 149613.47
5. Proposed dates of grant: 25 March 2022
6. Country: Cambodia
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### 8. Summary of the project.

The 18 months' project proposed by CRDT is to support the strengthened capacity of five Community Based Organisations (3 Agriculture Cooperatives and 2 Community Based Ecotourism Groups) located along the Mekong between Kratie and Sung Treng; in eight villages of Sambo District, Kratie province and one village of Siembok District, Stung Treng province. The project aims to address CEPF strategic direction 8 "Strengthen the Capacity of Civil Society to Work on Biodiversity, Communities and Livelihoods at Regional, National, Local and Grassroots Levels" and specifically to address the sub-direction 8.2 "Provide Core Support for the Organizational Development of Domestic Civil Society Organizations."

The project will focus on building the capacity of CSOs at grassroots level (Agriculture Cooperatives and Community Based-Ecotourism Organizations) to competently perform their business functions in order to improve sustainable livelihoods and household incomes of their members through the increased agriculture production, ecotourism and market solutions therefore reduce pressures on natural resources.

To achieve its goal, the project focuses 4 main objectives:

- Strengthen the capacity of management committee of the 3 ACs to competently perform their functions.
- Increase 30% of AC membership to enlarge the investment capital and strengthen negotiation power.
- Increase the production capacity of ACs through building technical capacity of producer groups to increase production scale according to production plan and market demand.
- Improve the capacity of the 2 CBETs to be ready for the return of tourists at the post covid-19 and strengthened link of community with conservation.

This Health and Safety Plan is prepared by CRDT to be applied on safeguarding its staff, community and other stakeholders during project implementation; particularly the CEPF funded project.

### 9. Date of preparation of the health and safety plan: 25 March 2022

10. **Describe the component of your project that has raised health and safety issues:** This section should explain the activities that might cause concern about health and safety.

As the project focusing on building capacity of grassroots civil society organizations (ACs and CBETs), there are only few risks anticipated may have raised some health and safety concerns.

- Health Concern: As the project encourages the large scale agriculture production (vegetables and chicken) through collective producer groups, there will be high demand use of plastic materials on the farming sites. These include the plastic sheets to support vegetables growing, roofing, PVC pipe and packaging. The creates of increased plastic wastes will cause soil and water pollution and the mismanagement of plastics i.e. burning may cause health effect and pollute the environment.
- Safety Concern: Through tourism activity, there is a concern of the Covid 19 infection, with the new variant forms transmitted to staff and community members from tourists, which might be fast-spreading and more seriousness to be cured.

Also, since the project sites are very remotes and difficult to access, there are also some concerns on staff's safety with regards to transportation. Staff have traveled remotely by motorbikes and boats most of the times which is risky for their safety; especially during some extreme climate events (eg. storms, rains).

11. **Actions to ensure health and safety:** Describe actions that will be taken to ensure the health and safety of project workers as well as local community members. Include a description of the precautions that will be taken against transmission of COVID-19.

- Plastic waste and rubbish management: CRDT will provide training to all community members (ACs and CBETs) on solid waste management including 3R principles (Reduce, Reuse and Recycle), and we will discourage people to use unnecessary plastics. We will also provide local rubbish bins for farmers to better store their wastes and being recycled.
- Covid-19 Prevention: The mitigation measure on this is to fully apply the Ministry of Health's Covid safety guideline, and the pre-prevention practices of our organisation such as keep hygiene, wear face masks and apply social distancing. CRDT has provided staff the Covid prevention materials such as hygiene cleaning liquids, face masks, rapid test tools that can be accessed by everyone at all CRDT offices.
- Safe Travel: All CRDT staff are required to apply travel safety when they are traveling; such as wearing helmets when riding motorbike, life jackets when taking boats and non-drunk alcohol when traveling. The safety materials such as helmets and life jackets are provided to all staff who need the use of them. All staff are entitled to the National Social Security Fund (NSSF) as a safety net insurance for self- protection when they have accidents.

12. **Budget:** Please provide an estimate of the cost of implementing the health and safety plan, and clarify the source of funds (including if these are CEPF funds)

Monthly costs for staff safety is around 300\$. This include purchasing first aid tool kits, Covid prevention boxes including hygiene cleaning liquids, rapid test materials, face masks, helmets, life jackets. So far this cost has been allocated for charge to some projects if the budge lines are available,

and core fund of CRDT if there is no project support. This project has been budgeted to cover some of this costs to CEPF at 20% of monthly costs.

13. **Monitoring and Evaluation**: This section aims to outline what steps the grantee will take to monitor and evaluate the impact of the proposed intervention.

The project management team led by Program Director, will develop a Monitoring and Evaluation framework for this project. Monitoring of inputs and outputs based on the project matrix will be the responsibility of the project manager. CRDT will carry out an annual evaluation of outcomes based on techniques used in CRDT's participatory livelihoods approach evaluation tool. CRDT will carry out the baseline assessment and a final evaluation. CRDT's financial and accounting system, managed by a Finance Manager and supported by 3 accounting staff, uses QuickBook. Financial statements for each project are produced and compiled on a monthly basis and financial reports are provided according to agreed schedules. Accredited external auditors conduct an organizational audit annually. Quality of the Project will be managed through constant monitoring and adaptive management. Using adaptive management, CRDT will learn about opportunities, uncertainties and capacities, adjust to the systems and changing systems.